



National Council for Training & Social Research

(Established by National Capital Territory of Delhi, New Delhi)

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Date 05th October, 2018

By E Mail

Annual Training Calendar 2018-2019

Dear Sir/Madam,

National Council For Training & Social Research (NCTSR), (Established by National Capital Territory of Delhi, New Delhi) serves as apex body and representative of the various segments of Indian Industry with the mandate to provide thrust to organized infrastructural development of the nation.

We plan to organise training on the following topics :-.

Code	Training Topics	Level Of Participants	Duration	Venue	Date	Course Fee Rs. (Per Participants) (18% GST Extra)	
						Non Residential	Residential
CSS-CTP (Cadre Training Programmes for Central Secretariat Service)							
NCTSR 01	Assistant Section Officer Direct Recruit (Foundational Training)	Assistant Section Officers Direct Recruit of CSS	5 Days	New Delhi	05 th April, 2019 To 09 th April, 2019	26,600.00	36,600.00
NCTSR 02	CSS Level A	Senior Secretariat Assistants of CSS with 7 years of approved service	5 Days	New Delhi	06 th Feb,2019 To 10 th Feb,2019	26,600.00	36,600.00
NCTSR 03	CSS Level B	Assistant Section Officers of CSS with 6 years of approved service	5 Days	New Delhi	08 th May, 2019 To 12 th May, 2019	26,600.00	36,600.00
NCTSR 04	CSS Level D	Section Officers of CSS with 6 years of approved service	5 Days	New Delhi	05 th Dec, 2018 To 09 th Dec,2018	26,600.00	36,600.00
NCTSR 05	CSS Level E	Under Secretaries of CSS with 4 years of approved service	5 Days	New Delhi	13 th March,2019 To 17 th March,2019	26,600.00	36,600.00
NCTSR 06	CSS Level F	Deputy Secretaries of CSS with 4 years of approved service	5 Days	New Delhi	08 th May, 2019 To 12 th May, 2019	26,600.00	36,600.00

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MDP (Management Development Programmes)							
NCTSR 07	Orientation Course for Dy. Secretaries/Directors	Deputy Secretaries/Directors Joining Central Secretariat	3 Days	New Delhi	14 th Nov,2018 To 16 th Nov, 2018	19,600.00	29,600.00
NCTSR 08	Establishment Rules	Section Officers/Assistant Section Officers or equivalent	2 Days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 09	Reservation in Services for SC/ST/OBC	Section Officers/Assistant Section Officers or equivalent	3 Days	New Delhi	15 th March,2019 To 17 th March,2019	19,600.00	29,600.00
NCTSR 10	Administrative Vigilance:Role of IO/PO	Under Secretaries / Section Officers / Assistant Section Officers or equivalent	5 Days	New Delhi	06 th Feb,2019 To 10 th Feb,2019	26,600.00	36,600.00
NCTSR 11	Administrative Vigilance-Disciplinary Procedures	Assistant Section Officers and above or equivalent	5 Days	New Delhi	13 th March,2019 To 17 th March,2019	26,600.00	36,600.00
NCTSR 12	Handling of CAT Cases	Section Officers/Assistant Section Officers or equivalent	3 Days	New Delhi	14 th Nov,2018 To 16 th Nov,2018	19,600.00	29,600.00
NCTSR 13	Workshop on Noting & Drafting	Assistant Section Officers / Section Officers or equivalent	3 Days	New Delhi	07 th Dec,2018 To 09 th Dec,2018	19,600.00	29,600.00
NCTSR 14	Workshop on Preparing Cabinet Notes-1	Deputy Secretaries and Directors	01 Day	New Delhi	08 th Dec,2018	9,600.00	19,600.00
NCTSR 15	Workshop on Preparing Cabinet Notes-2	Under Secretaries & Section Officers	1 Day	New Delhi	09 th May, 2019	9,600.00	19,600.00
NCTSR 16	Basic Management Services	Senior/Junior Analysts/Section Officers/Assistant Section Officer/Technical Assistant/Research Analysts or equivalent	5 Days	New Delhi	06 th Feb,2019 To 10 th Feb,2019	26,600.00	36,600.00
NCTSR 17	Advanced Management Services	Group A & B Officers undergone BMS course	01 Day	New Delhi	09 th May, 2019	9,600.00	19,600.00
NCTSR 18	Knowledge Management	Group A & B Officers	01 Day	New Delhi	08 th Dec,2018	9,600.00	19,600.00
NCTSR 19	Good Governance	Group A & B Officers	01 Day	New Delhi	08 th Dec,2018	9,600.00	19,600.00
NCTSR 20	Human Resource Management	Group A & B Officers	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 21	Workshop for Liaison	Liaison Officers for SC/ST	02 days	New Delhi	11 th May,	16,600.00	26,600.00

	Officers of SC/ST				2019 To 12 th May, 2019		
NCTSR 22	Workshop on Citizen Centric & Service Delivery Approach	Group A & B Officers	3 Days	New Delhi	14 th Nov,2018 To 16 th Nov,2018	19,600.00	29,600.00
NCTSR 23	Workshop on e-Office	Group A & B Officers	2 days	New Delhi	08 th Dec,2018 To 09 th Dec,2018	16,600.00	26,600.00
NCTSR 24	Big Data Analytics in Government	All Gazetted Officers	3 days	New Delhi	14 th Nov,2018 To 16 th Nov,2018	19,600.00	29,600.00
NCTSR 25	Orientation Training Programme on Preventive Vigilance	Group A & B Officers	2 days	New Delhi	08 th Dec,2018 To 09 th Dec,2018	16,600.00	26,600.00
NCTSR 26	Orientation Training Programme on on Drafting in Disciplinary Matters	Group A & B Officers	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 27	Big Data Analytics (Advanced) in Government	All Gazetted Officers	01 day	New Delhi	08 th Dec,2018	9,600.00	19,600.00
NCTSR 28	Workshop on Preparation of Expenditure Finance Committee / Standing Finance Committee	Deputy Secretaries and Directors	01 Day	New Delhi	09 th May, 2019	9,600.00	19,600.00

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						Non Residential	Residential
FMP (Financial Management Programmes)							
NCTSR 29	Cash & Accounts	Assistant Section Officers or Senior Secretariat Assistants or equivalent with 5 years service	05 days	New Delhi	08th May, 2019 To 12th May, 2019	26,600.00	36,600.00
NCTSR 30	Programme on Pensions & other Retirement Benefits	Under Secretaries / Section Officers & equivalent	05 days	New Delhi	06th Feb,2019 To 10th Feb,2019	26,600.00	36,600.00
NCTSR 31	Programmes on Pension & Other Retirement Benefits	Assistant Section Officers or equivalent	05 days	New Delhi	13th March,2019 To 17th March,2019	26,600.00	36,600.00
NCTSR 32	Workshop on Pay Fixation	Section Officers/Assistant Section Officers or equivalent	03 days	New Delhi	07th Dec,2018 To 9th Dec,2018	19,600.00	29,600.00
NCTSR 33	Purchase Management in Government	Section Officers/Assistant Section Officers or equivalent	03 days	New Delhi	15th March, 2019 To 17th March, 2019	19,600.00	29,600.00
NCTSR 34	Workshop on Outcome Budget	Section Officers/Assistant Section Officers or equivalent	02 days	New Delhi	11th May, 2019 To 12th May, 2019	16,600.00	26,600.00
NCTSR 35	Workshop on Analysis of Financial Statements	Group A Officers	02 days	New Delhi	08th Dec,2018 To 9th Dec,2018	16,600.00	26,600.00
NCTSR 36	Workshop on Project Formulation and Appraisal	Group A Officers	02 days	New Delhi	08th April, 2019 To 09th April, 2019	16,600.00	26,600.00
NCTSR 37	Workshop on Public Private Partnership	Group A Officers	02 days	New Delhi	08th Dec,2018 To 9th Dec,2018	16,600.00	26,600.00
NCTSR 38	Workshop on Formulation of Budget	Section Officers/Assistant Section Officers or equivalent	02 days	New Delhi	11th May, 2019 To 12th May, 2019	16,600.00	26,600.00
NCTSR 39	Workshop on Income Tax	Assistant Section Officers and DDOs or equivalent	02 days	New Delhi	08th April, 2019 To 09th April, 2019	16,600.00	26,600.00
NCTSR 40	Workshop for Internal Finance Officers	Internal Finance Officers	02 days	New Delhi	08th Dec,2018 To 9th Dec,2018	16,600.00	26,600.00
NCTSR 41	Workshop on e-Procurement	Group A & B Officers	02 days	New Delhi	08th Dec,2018 To 9th Dec,2018	16,600.00	26,600.00
NCTSR 42	Workshop on Financial Management in Government	DDO / HOO, Group A & B Officers	05 days	New Delhi	09th May, 2019	26,600.00	36,600.00
NCTSR 43	Workshop on Public Procurement under GFR-	Group A & B Officers	3 days	New Delhi	14th Nov,2018 To 16th	26,600.00	29,600.00

	2017				Nov,2018		
NCTSR 44	Workshop on Goods and Services Tax	Group A & B Officers	2 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 45	Workshop on Financial Management in PSUs	Specially for PSUs and Autonomous Organizations	5 Days	New Delhi	06 th Feb, 2019 To 10 th Feb,2019	26,600.00	36,600.00
NCTSR 46	Orientation Training Programme for the retiring Government officials	Retiring Government Officials - Gazetted & Non Gazetted Officers	2 Days	New Delhi	08 th Dec,2018 To 9 th Dec,2018	16,600.00	26,600.00
NCTSR 47	Orientation Training Programme on GFRs 2017	Group A & B Officers	2 Days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00

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RTI (Right To Information - Capacity Building Programmes)							
NCTSR 48	Record Management - Right to Information	Section Officers/Record Officers/Assistant Section Officers or equivalent	03 days	New Delhi	07 th Dec,2018 To 9 th Dec,2018	19,600.00	29,600.00
NCTSR 49	Right to Information Public Information Officers	Public Information Officers/Central Public Information Officers	03 days	New Delhi	14 th Nov,2018 To 16 th Nov,2018	19,600.00	29,600.00
NCTSR 50	Right to Information Appellate Authority	Officers designated as Appellate Authority	01 Day	New Delhi	09 th May, 2019	9,600.00	19,600.00
NCTSR 51	Right to Information Trainers Development Programme	Potential Trainers for Right to Information	05 Days	New Delhi	13 th March,2019 To 17 th March,2019	26,600.00	36,600.00
NCTSR 52	Seminar on Right to Information	Section Officers & above	01 Day	New Delhi	08 th Dec,2018	9,600.00	19,600.00

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BT (Behavioural Techniques)							
NCTSR 53	Organisational Behaviour in Government	Group A & B Officers	5 days	New Delhi	13th March,2019 To 17th March,2019	26,600.00	36,600.00
NCTSR 54	Stress Management	Section Officers & above	3 Days	New Delhi	15th March,2019 To 17th March,2019	19,600.00	29,600.00
NCTSR 55	Ethics & Value in Public Governance	Group A & B Officers	3 Days	New Delhi	10th May, 2019To 12th May, 2019	19,600.00	29,600.00
NCTSR 56	Gender Sensitization	Under Secretaries / Section Officers /Assistant Section Officers or equivalent	5 days	New Delhi	08th May, 2019To 12th May, 2019	26,600.00	36,600.00
NCTSR 57	Workshop on Emotional Intelligence	Group A & B Officers	3 Days	New Delhi	07th Dec,2018 To 9th Dec,2018	19,600.00	29,600.00
NCTSR 58	Workshop on Team Building and Leadership	Group A & B Officers	3 Days	New Delhi	10th May, 2019To 12th May, 2019	19,600.00	29,600.00
NCTSR 59	Workshop on Communication Skills	Group A & B Officers	2 Days	New Delhi	11th May, 2019To 12th May, 2019	16,600.00	26,600.00
NCTSR 60	Inter Personal Effectiveness for Group A & B Officers	Group A & B Officers	2 Days	New Delhi	08th April, 2019To 09th April, 2019	16,600.00	26,600.00
NCTSR 61	Workshop on Sexual Harassment at Work Place	Group A & B Officers	2 Days	New Delhi	08th Dec,2018 To 9th Dec,2018	16,600.00	26,600.00
NCTSR 62	Workshop on Gender Budgeting	Group A & B Officers	3 Days	New Delhi	15th March, 2019 To 17th March,2019	19,600.00	29,600.00
NCTSR 63	Swachh Bharat Abhiyan	Officials of Ministries / Departments and Attached & Subordinate offices	01 Day	New Delhi	08th Dec,2018	9,600.00	19,600.00

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CSSS-CTP (Cadre Training Programmes for Central Secretariat Stenographer Service)							
NCTSR 64	Stenographer Direct Recruit (Foundational)	Stenographers Grade D Direct Recruit	5 Days	New Delhi	06th Feb, 2019 To 10th Feb,2019	26,600.00	36,600.00
NCTSR 65	CSSS Level-I	Stenographers Grade D of CSSS with 7 years of regular service	5 Days	New Delhi	07th Jan,2019 To 11th jan,2019	26,600.00	36,600.00
NCTSR 66	CSSS Level-II	Personal Assistant of CSSS with 3 years of regular service	5 Days	New Delhi	13th March,2019 To 17th March,2019	26,600.00	36,600.00
NCTSR 67	CSSS Level-III	Private Secretaries of CSSS with 4 years of regular service	5 Days	New Delhi	07th Jan,2019 To 11th jan,2019	26,600.00	36,600.00
NCTSR 68	Level-IV	Principle Private Secretaries with 4 years of regular service	5 Days	New Delhi	13th March,2019 To 17th March,2019	26,600.00	36,600.00
NCTSR 69	Level-V	Senior Principle Private Secretaries with 4 years of regular service	5 Days	New Delhi	08th May, 2019To 12th May, 2019	26,600.00	36,600.00

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CC (Computer Courses)							
NCTSR 70	MS-Office Suite	Officers & Staff	05 Days	New Delhi	06th Feb,2019 To 10th Feb,2019	26,600.00	36,600.00
NCTSR 71	MS-Power Point	Officers & Staff	03 Days	New Delhi	14th Nov,2018 To 16th Nov,2018	19,600.00	29,600.00
NCTSR 72	MS-Word	Officers & Staff	03 Days	New Delhi	15th March,2019 To 17th March,2019	19,600.00	29,600.00
NCTSR 73	MS-Excel	Officers & Staff	03 Days	New Delhi	10th Oct, 2018 To 12th May, 2019	19,600.00	29,600.00
NCTSR 74	MS Access	Officers & Staff	03 Days	New Delhi	07th April, 2019 To 09th April, 2019	19,600.00	29,600.00
NCTSR 75	MS-Excel (Advanced)	Officers & Staff	03 Days	New Delhi	14th Nov, 2018 To 16th Nov,2018	19,600.00	29,600.00

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TDP (Trainers Development Programmes)							
NCTSR 76	National Training Policy	Officers involved in Training Activities	2 Days	New Delhi	08th Dec,2018 To 9th Dec,2018	16,600.00	26,600.00
NCTSR 77	Direct Training Skills	Officers imparting Direct Training / Group A & B Officers	5 Days	New Delhi	12th Nov,2018 To 16th Nov,2018	26,600.00	36,600.00
NCTSR 78	Design of Training	Direct Trainers (those who have undergone DTS course) with some experience	5 Days	New Delhi	06th Feb,2019 To 10th Feb,2019	26,600.00	36,600.00
NCTSR 79	Management of Training	Officers imparting Direct Training / Training Managers	5 Days	New Delhi	12th Nov,2018 To 16th Nov,2018	26,600.00	36,600.00
NCTSR 80	MT Development-Direct Trainers Skills	Officers imparting Direct Training / Group A & B Officers	5 Days	New Delhi	08th May, 2019To 12th May, 2019	26,600.00	36,600.00
NCTSR 81	Workshop on Mentoring	Group A and B Officers	3 Days	New Delhi	07th April, 2019To 09th April, 2019	19,600.00	29,600.00
NCTSR 82	MT Development-Design of Training	Direct Trainers (Completed DTS course) with some experience	5 Days	New Delhi	07th Jan,2019 To 11th jan,2019	26,600.00	36,600.00

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SCTP (State Category Training Programme)							
NCTSR 83	Three-day Training Programme on Office Procedure	Divyang Employees of Central & State Governments under SCTP	3 Days	New Delhi	14th Nov,2018 To 16th Nov,2018	19,600.00	29,600.00
NCTSR 84	Three-day Training Programme on Establishment Rules	Divyang Employees of Central & State Governments under SCTP	3 Days	New Delhi	15th March,2019 To 17th March,2019	19,600.00	29,600.00
NCTSR 85	Three-day Training Programme on Computer Applications (MS-Word, Excel, Power Point, etc.)	Divyang Employees of Central & State Governments under SCTP	3 Days	New Delhi	07th Dec,2018 To 9th Dec,2018	19,600.00	29,600.00
NCTSR 86	Three-day Training Programme on Financial Management	Divyang Employees of Central & State Governments under SCTP	3 Days	New Delhi	07th April, 2019 To 09th April, 2019	19,600.00	29,600.00
NCTSR 87	Three-day Training Programme on Sensitization of Government functionaries on issues relating to Minorities	Divyang Employees of Central & State Governments under SCTP	3 Days	New Delhi	10th May, 2019 To 12th May, 2019	19,600.00	29,600.00
NCTSR 89	Right to Information(RTI) Act 2005---Case Studies, Court Cases , Suo-Moto Disclosure, On-line System, Improvement Of Record Management System	Officers & Staff	3 Days	New Delhi	15th March,2019 To 17th March,2019	19,600.00	29,600.00
NCTSR 90	Materials Management---Purchase Policy & Procedure, E- procurement in Govt Deptts , Autonomous Bodies , PSUs	Officers & Staff	3 Days	New Delhi	07th Dec,2018 To 9th Dec,2018	19,600.00	29,600.00

NCTSR 91	“Establishment Rules & General Administration Matters” of Government Departments Autonomous Bodies & PSUs”.	Officers & Staff	3 Days	New Delhi	07th April, 2019 To 09th April, 2019	19,600.00	29,600.00
NCTSR 92	Finance Management in Govt along with Financial & Administrative Powers In Government Departments Autonomous Bodies & PSUs”.	Officers & Staff	3 Days	New Delhi	07th Dec,2018 To 9th Dec,2018	19,600.00	29,600.00
NCTSR 93	Book Keeping & Accounting, Accounting Standards & Strategy To Implement Accrual System of Accounting In Government Departments Autonomous Bodies & PSUs	Officers & Staff	3 Days	New Delhi	10th May, 2019 To 12th May, 2019	19,600.00	29,600.00
NCTSR 94	“Stress & Stress Management” ---- Development of Staff , Enhancing their Efficiency and Effectiveness by Improving their Behavioral/Soft Skills	Officers & Staff	3 Days	New Delhi	15th March,2019 To 17th March,2019	19,600.00	29,600.00
NCTSR 95	“Roster Writing And Reservation In Services ,Govt Policy for SCs, STs, OBCs And Physically Handicapped & Recruitment Rules” In Government Departments Autonomous Bodies & PSUs”.	Officers & Staff	3 Days	New Delhi	14th Nov,2018 To 16th Nov,2018	19,600.00	29,600.00
NCTSR 96	Implementation of 7 th Central Pay Commission With Focus on Pay-Fixation and New Pension Rules In Government Deptts Autonomous Bodies & PSUs”.	Officers & Staff	3 Days	New Delhi	10th May, 2019 To 12th May, 2019	19,600.00	29,600.00
NCTSR 97	“Gender Sensitivity, Prevention and Redressal of Sexual Harassment of Women at Workplace , Vishakha Guidelines “ as applicable to Govt Deptts ,	Officers & Staff	3 Days	New Delhi	15th March,2019 To 17th March,2019	19,600.00	29,600.00

	Autonomous Bodies & PSUs						
NCTSR 98	“Amendment To CCS (Pension) Rules, Pensionary Benefits Under The Old Pension Scheme And New Pension Scheme in Wake of 7 th Central Pay Commission Report & Grant of Financial Upgradation Under MACP” In GovtDepts Autonomous Bodies & PSUs	Officers & Staff	3 Days	New Delhi	14th Nov,2018 To 16th Nov,2018	19,600.00	29,600.00
NCTSR 99	“Office Systems & Office Procedures, E-Governance, Noting & Drafting, Records Management, Office Automation, Personnel Department’s Duties in Relation to Social Equity; Stress and its impact on work and methods of managing stress”	Officers & Staff	3 Days	New Delhi	07th April, 2019 To 09th April, 2019	19,600.00	29,600.00
NCTSR 100	”Latest Changes in Pay Fixation Under Fundamental Rules & Its Impact From Time to Time with Focus On Recent Orders & Modified Assured Career Progression” In Government Departments Autonomous Bodies & PSUs”.	Officers & Staff	3 Days	New Delhi	10th May, 2019 To 12th May, 2019	19,600.00	29,600.00
NCTSR 101	Leadership and Decision Making	Officers & Staff	3 Days	New Delhi	15th March,2019 To 17th March,2019	19,600.00	29,600.00

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CONSTRUCTION MANAGEMENT							
NCTSR 102	Soft Skills in Construction	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	15 th Nov,2018 To 16 th Nov, 2018	16,600.00	26,600.00
NCTSR 103	Business Leadership in Construction Projects	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08 th Dec,2018 To 9 th Dec,2018	16,600.00	26,600.00
NCTSR 104	Construction Project Management	SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 105	Human Resource Management in Construction	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	15 th Nov,2018 To 16 th Nov, 2018	16,600.00	26,600.00
NCTSR 106	Managing Construction Projects with MSP & P6	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	14 th Nov,2018 To 16 th Nov, 2018	19,600.00	29,600.00
NCTSR 107	Estimation and Quantity Surveying in Construction	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08 th Dec,2018 To 9 th Dec,2018	16,600.00	26,600.00
NCTSR 108	Contracts and Claims Management	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 109	Contracts and Commercial applicable to Construction Projects	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 110	Construction Technology Management	SE/EE/AE or officers equivalent	02 days	New Delhi	15 th Nov,2018 To 16 th Nov, 2018	16,600.00	26,600.00
NCTSR 111	Computer Application in Quantity Estimation and Project Planning	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	14 th Nov,2018 To 16 th Nov, 2018	19,600.00	29,600.00
NCTSR 112	Computer Application in Contract Management	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08 th Dec,2018 To 9 th Dec,2018	16,600.00	26,600.00
NCTSR 113	Maintenance, Repair and Retrofitting of Buildings	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 114	Construction Productivity Improvement	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	15 th March,2019 To 17 th	19,600.00	29,600.00

					March,2019		
NCTSR 115	Construction Project Finance	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	11th May, 2019 To 12th May, 2019	16,600.00	26,600.00
NCTSR 116	Construction Materials Management, Stores and Inventory Control	SE/EE/AE or officers equivalent	03 days	New Delhi	07th April, 2019 To 09th April, 2019	19,600.00	29,600.00
NCTSR 117	Construction Quality Management	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08th April, 2019 To 09th April, 2019	16,600.00	26,600.00
NCTSR 118	Construction Safety Management	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	15th Nov,2018 To 16th Nov, 2018	16,600.00	26,600.00
NCTSR 119	Construction Equipment Management	SE/EE/AE or officers equivalent	02 days	New Delhi	08th Dec,2018 To 9th Dec,2018	16,600.00	26,600.00
NCTSR 120	Construction Site Administration and Control	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	15th March,2019 To 17th March,2019	19,600.00	29,600.00
NCTSR 121	Green Building and Sustainability	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08th April, 2019 To 09th April, 2019	16,600.00	26,600.00
NCTSR 122	ERP in Construction	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	15th Nov,2018 To 16th Nov, 2018	16,600.00	26,600.00

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PROJECT MANAGEMENT							
NCTSR 124	Soft Skills in Project Management	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	07 th Dec,2018 To 9 th Dec,2018	19,600.00	29,600.00
NCTSR 125	Project Team Building and Leadership	SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 126	Business Leadership in EPC Projects	SE/EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 127	Project Management for EPC Organisations	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	07 th April, 2019 To 09 th April, 2019	19,600.00	29,600.00
NCTSR 128	Process Engineering and Project Management for EPC Organisations	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 129	Project Marketing and Business Development	EE/AE or officers equivalent	02 days	New Delhi	08 th Dec,2018 To 9 th Dec,2018	16,600.00	26,600.00
NCTSR 130	Project Risk Management	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 131	Project Cost Estimation and Cost Control	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	10 th May, 2019 To 12 th May, 2019	19,600.00	29,600.00
NCTSR 132	EPC Project Finance	SE/EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 133	Managing Projects with MSP & P6	SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 134	Contracts and Commercial applicable to EPC Projects	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	15 th Nov,2018 To 16 th Nov, 2018	16,600.00	26,600.00
NCTSR 135	Contracts and Claims Management	SE/EE/AE or officers equivalent	02 days	New Delhi	08 th Dec,2018 To 9 th Dec,2018	16,600.00	26,600.00
NCTSR 136	Computer Application in	EE/AE or officers	02 days	New Delhi	11 th May,	16,600.00	26,600.00

	Contract Management	equivalent			2019 To 12 th May, 2019		
NCTSR 137	Project Procurement and Materials Management	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	15 th March, 2019 To 17 th March, 2019	19,600.00	29,600.00
NCTSR 138	Project Quality Management	SE/EE/AE or officers equivalent	02 days	New Delhi	10 th Jan, 2019 To 11 th jan, 2019	16,600.00	26,600.00
NCTSR 139	Project Safety Management	SE/EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00

Code	Training Topics	Level Of Participants	Duration	Venue	Date	Course Fee Rs. (Per Participants) (18% GST Extra)	
						Non Residential	Residential
REAL ESTATE MANAGEMENT							
NCTSR 140	Soft Skills in Real Estate Construction	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	07 th April, 2019 To 09 th April, 2019	19,600.00	29,600.00
NCTSR 141	Future Leader Development Prog. in Real Estate	SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 142	Real Estate Entrepreneurship	EE/AE or officers equivalent	02 days	New Delhi	10 th Jan,2019 To 11 th jan,2019	16,600.00	26,600.00
NCTSR 143	Real Estate Construction Project Management	SE/EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 144	Advanced Business Dev. Prog in Real Estate	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	15 th Nov,2018 To 16 th Nov, 2018	16,600.00	26,600.00
NCTSR 145	Technical Concepts for Real Estate Executives	EE/AE or officers equivalent	02 days	New Delhi	08 th Dec,2018 To 9 th Dec,2018	16,600.00	26,600.00
NCTSR 146	Market Research for Real Estate Business	SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 147	Legal Environment for Real Estate Business	EE/AE or officers equivalent	02 days	New Delhi	10 th Jan,2019 To 11 th jan,2019	16,600.00	26,600.00
NCTSR 148	Commercial Real Estate	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	10 th Jan,2019 To 11 th jan,2019	16,600.00	26,600.00
NCTSR 149	Real Estate Finance	EE/AE or officers equivalent	03 days	New Delhi	14 th Nov,2018 To 16 th Nov, 2018	19,600.00	29,600.00
NCTSR 150	Real Estate Sustainability	SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 151	Real Estate Valuation	EE/AE or officers equivalent	02 days	New Delhi	10 th Jan,2019 To 11 th jan,2019	16,600.00	26,600.00
NCTSR 152	Financing Urban Infrastructure	SE/EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00

NCTSR 153	Computer Application in Quantity Estimation and Project Planning	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	15th Nov,2018 To 16th Nov, 2018	16,600.00	26,600.00
NCTSR 154	Computer Application in Contract Management	EE/AE or officers equivalent	03 days	New Delhi	14th Nov,2018 To 16th Nov, 2018	19,600.00	29,600.00
NCTSR 155	Managing Projects with MSP & P6	EE/AE or officers equivalent	02 days	New Delhi	08th Dec,2018 To 9th Dec,2018	16,600.00	26,600.00
NCTSR 156	Contracts and Claims Management	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	11th May, 2019 To 12th May, 2019	16,600.00	26,600.00
NCTSR 157	Safety Management	SE/EE/AE or officers equivalent	02 days	New Delhi	15th Nov,2018 To 16th Nov, 2018	16,600.00	26,600.00

Code	Training Topics	Level Of Participants	Duration	Venue	Date	Course Fee Rs. (Per Participants) (18% GST Extra)	
						Non Residential	Residential
INFRASTRUCTURE MANAGEMENT							
NCTSR 158	Business Leadership in Infrastructure Business	EE/AE or officers equivalent	03 days	New Delhi	15 th March,2019 To 17 th March,2019	19,600.00	29,600.00
NCTSR 159	Infrastructure Project Management	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 160	Management of Public Private Partnerships	EE/AE or officers equivalent	03 days	New Delhi	10 th May, 2019 To 12 th May, 2019	19,600.00	29,600.00
NCTSR 161	Managing Risk in Infrastructure Project	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 162	Transportation Economics	EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 163	Infrastructure Project Finance	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	15 th Nov,2018 To 16 th Nov, 2018	16,600.00	26,600.00
NCTSR 164	Highway Project Development	EE/AE or officers equivalent	03 days	New Delhi	07 th Dec,2018 To 9 th Dec,2018	19,600.00	29,600.00
NCTSR 165	Construction of Mass Rapid Transit System	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 166	Bridge Construction Technology and Management	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08 th Dec,2018 To 9 th Dec,2018	16,600.00	26,600.00
NCTSR 167	Management of Underground Construction and Marine Structures	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	07 th Dec,2018 To 9 th Dec,2018	19,600.00	29,600.00

NCTSR 168	Pipeline Engineering Systems	EE/AE or officers equivalent	03 days	New Delhi	07 th April, 2019 To 09 th April, 2019	19,600.00	29,600.00
NCTSR 169	Port and Airport Infrastructure Systems	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 170	Energy and Power Infrastructure Management Systems	EE/AE or officers equivalent	02 days	New Delhi	15 th Nov,2018 To 16 th Nov, 2018	16,600.00	26,600.00
NCTSR 171	Electricity Transmission and Distribution Systems	SE/EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 172	Smart Grid Technology and Applications	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	10 th May, 2019 To 12 th May, 2019	19,600.00	29,600.00
NCTSR 173	Urban Water and Wastewater Management	EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 174	Management of Oil and Gas Projects	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 175	Management of Ship Building Projects	SE/EE/AE or officers equivalent	03 days	New Delhi	15 th March,2019 To 17 th March,2019	19,600.00	29,600.00
NCTSR 176	Management of Aircraft Manufacturing Projects	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08 th Dec,2018 To 9 th Dec,2018	16,600.00	26,600.00
NCTSR 177	Geography Information Systems and Remote Sensing	EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 178	Information Technology and Information Systems for Project	EE/AE or officers equivalent	02 days	New Delhi	15 th Nov,2018 To 16 th Nov, 2018	16,600.00	26,600.00
NCTSR 179	Building Construction & Maintenance	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 180	Construction Materials (Road & Building)	AE or officers equivalent	03 days	New Delhi	07 th April, 2019 To 09 th April, 2019	19,600.00	29,600.00
NCTSR 181	Estimate/Contract Preparation	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	10 th Jan,2019 To 11 th jan,2019	16,600.00	26,600.00

NCTSR 182	CPM as Tool for Construction Management	SE/EE/AE or officers equivalent	02 days	New Delhi	10 th Jan,2019 To 11 th jan,2019	16,600.00	26,600.00
NCTSR 183	Project Management For Engineers	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 184	Quality Control & Quality Assurance	EE/AE or officers equivalent	02 days	New Delhi	15 th Nov,2018 To 16 th Nov, 2018	16,600.00	26,600.00
NCTSR 185	Project Preparation, DPR Preparation and Core Network	SE/EE/AE or officers equivalent	02 days	New Delhi	08 th Dec,2018 To 9 th Dec,2018	16,600.00	26,600.00
NCTSR 186	Project Management In Construction Industry	EE/AE or officers equivalent	03 days	New Delhi	15 th March,2019 To 17 th March,2019	16,600.00	26,600.00
NCTSR 187	Preliminary Buildings & Road Construction Requirement and Survey.	SE/EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 188	Modern Survey Techniques Including GIS/GPS & total Station.	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	10 th Jan,2019 To 11 th jan,2019	16,600.00	26,600.00
NCTSR 189	Construction and Maintenance of Flexible & Rigid Pavements (Including Use of New Materials & Technologies)	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08 th April, 2019 To 09 th April, 2019	16,600.00	26,600.00
NCTSR 190	Preparation of DPRs (Incl Cost Estimation) for Building & RoadsProjects	EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 191	Procurement & Contract Management for Building & Roads Projects	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	10 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00
NCTSR 192	Quality Control and Material Testing Procedures & Laboratory Practice	SE/EE/AE or officers equivalent	02 days	New Delhi	15 th Nov,2018 To 16 th Nov, 2018	16,600.00	26,600.00
NCTSR 193	Feasibility Study & Preparation of Detailed Project Reports (DPR).	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	08 th Dec,2018 To 9 th Dec,2018	16,600.00	26,600.00
NCTSR 194	Computer Applications (General)-- Internet, MS Windows , MS Office (Word ,Excel, Power Point), Email,	EE/AE or officers equivalent	02 days	New Delhi	11 th May, 2019 To 12 th May, 2019	16,600.00	26,600.00

	Digital Signature						
NCTSR 195	Computer Applications (Arch& Drawing) -- MS Windows , AutoCAD , Intro to MS Office (Word ,Excel, Power Point), Email,	EE/AE or officers equivalent	02 days	New Delhi	15th Nov,2018 To 16th Nov, 2018	16,600.00	26,600.00
NCTSR 196	Quality Control and Quality Assurance in Concrete Construction including Extreme-Weather Concreting	SE/EE/AE or officers equivalent	02 days	New Delhi	08th April, 2019 To 09th April, 2019	16,600.00	26,600.00
NCTSR 197	Rigid Pavements----Design, Construction & Quality Control Aspects.	CE/SE/EE/AE or officers equivalent	03 days	New Delhi	10th May, 2019 To 12th May, 2019	19,600.00	26,600.00
NCTSR 198	Design Construction and Maintenance of Flexible Pavements.	EE/AE or officers equivalent	03 days	New Delhi	07th Dec,2018 To 9th Dec,2018	19,600.00	29,600.00
NCTSR 199	Planning of Electrical Sub Station incl Fire Fighting Arrangements	EE/AE or officers equivalent	02 days	New Delhi	10th Jan,2019 To 11th jan,2019	16,600.00	26,600.00
NCTSR 200	Indoor and Outdoor Lighting Design & Relevant NBC Provisions	CE/SE/EE/AE or officers equivalent	02 days	New Delhi	15th Nov,2018 To 16th Nov, 2018	16,600.00	26,600.00
NCTSR 200	Preparation of DPR and Tender Documents for Sewerage Schemes	SE/EE/AE or officers equivalent	02 days	New Delhi	08th Dec,2018 To 9th Dec,2018	16,600.00	26,600.00
NCTSR 201	Preparation of DPR and Tender Documents for Solid-Waste Management Projects	AE or officers equivalent	03 days	New Delhi	07th April, 2019 To 09th April, 2019	19,600.00	29,600.00
NCTSR 202	Pavement Evaluation Techniques and their Application for Maintenance and Rehabilitation	SE/EE/AE or officers equivalent	03 days	New Delhi	07th Dec,2018 To 9th Dec,2018	19,600.00	29,600.00
NCTSR 203	Repair and Rehabilitation of Concrete Structures (Including Water-Proofing Materials and Techniques)	EE/AE or officers equivalent	02 days	New Delhi	08th Dec,2018 To 9th Dec,2018	16,600.00	26,600.00

Note :--Participants opting for residential program should Check into the Hotel on the day prior to first day of the course (afternoon) . Check-out will be morning of day 3 of the course .

I am approaching you through this letter with a request to disseminate the list of these program to all the departments/ offices in your Area of Responsibility so that they can avail benefit of the same. These programs will help the officers to identify the areas of weakness in the systems and thus boost the economy and employment in the State.

You are requested to kindly look at the attached Program Brochure for details. We solicit your kind cooperation by sending the Nominations at earliest since it is a limited seat program and registrations will be done on first come first serve basis only.

Thanking you in anticipation, for any details please feel free to get in touch with undersigned.

We would also welcome invitation from your side for **In- House Training** program at your premises.

Thanking you and assuring you of our best services .

Yours Truly,

For **National Council for Training & Social Research**



Amit Gupta
(Executive Director)

National Council For Training & Social Research

B-11C, Inderprastha, TilaShahbajpur, Loni, Ghaziabad,
Uttar Pradesh Pin 201102

Ph. 0120-2682107, 0120-2682110, 0120-2682111

Fax No:-0120-2682109, M-09811094923

E-mail: infonctsr@gmail.com, info@nctsrnic.in Website: www.nctsr.net

Important Information :--

Note:- The Council encourages prospective participants and their managements to write in advance specifying any issues/problems areas which they would like to be included in course material/or and discussed during the workshop provided they are within the ambit of the subject of the program.

OUR FACULTY

We have our own regular Faculty. Serving officers are also invited by us as Guest Faculty. All our faculty members have rich experience since they are mostly retired Joint Secretary level officers .

METHODOLOGY

Our main emphasis is on having full involvement of the participants in the subject matter under discussion. Our faculty members deliver lectures interspersed with healthy discussion with participants so as to ensure that they get full grasp of the subject and have clear concept of the rules and their application. Case studies, group discussion, exercises etc. are also held.

NOMINATION

Each Nomination, Residential/ Non Residential, should be accompanied by a Demand Draft of the required amount drawn in favor of “**National Council for Training & Social Research**” payable at New Delhi and should be sent in advance along with the nomination. Payment for Defence Employees will be received after completion of the course and submission of our pre-receipted Bills.

Cheques of Outstation Units will not be accepted.

Substitution of nominees is permitted.

Participants opting for residential accommodation are requested to go directly and check-in into the Hotel . Participants are free to stay at any other place of their choice and convenience.

TEA/COFFEE BREAK

11:15 AM to 11:30 AM & 03:15 PM to 03:30 PM

LUNCH

01:00 PM to 02:00 PM

ADMISSION PROCEDURE

Admission will be made on first come first served basis only. Intimation regarding admission of the nominee to the program will be communicated as soon as possible after the receipt of nomination.

PROGRAMME DURATION & SCHEDULE

It will be a three day Technical Workshop . Timing will be 9.30 AM to 5.00 pm daily. There will be 4 sessions each day. Each session will be of 75 minutes duration.

REPORTING TIME

The participants are to report for registration at 9:00 AM at Venue.

ARRANGEMENTS BY US

Working Lunch, Tea/Coffee with Snacks, Course material, Pad, Pen, Bag/Folder, Participation Certificate , Photography.

Transport.:-The candidates have to make their own arrangements.

Certification

The participants will be awarded certificates on completion of the course without any absenteeism on 3rd day at the end of the course.

Change of Schedule

The aforesaid Program shall be conducted as per schedule and will not be changed / postponed or cancelled except for reasons unforeseen & beyond our control.

Note: You can call the Central Line +91-9811094923 for any queries regarding the Workshop. Further enquiries and correspondence regarding admission and other matters relating to the program may be addressed to :--

Sh. Anil Aggarwal (Addl. Director (TRG))	MalikaSethi Prog Co-ordinator
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In-house Training Program (at the premises of sponsoring organization) are also organized by us. Subjects can be selected by the sponsors.